

BRITISH AIKIDO BOARD

MINUTES OF THE ANNUAL GENERAL MEETING held on Saturday 18 May 2013 at Solihull Football club

PRESENT	V. Sumpter	Chairman (& representing Kai Shin Kai)
	K. Holland	Vice Chairman (& representing UK Shinwakai)
	P. Cooke	Finance Officer (& representing ADL)
	Mrs S Timms	Secretary
	A. Yates	British Aikido Yoshinkan
	Mrs Sue Ward	Tenchi Ryu (& Lead Safeguarding Officer)
	G. Masters	Ken Shin Kai
	Mrs D Masters	Ken Shin Kai
	F. Burlingham	Institute of Aikido (& Coaching Development Officer)
	D. Worsley	Shin Gi Tai Aikido
	Mrs T Worsley	Shin Gi Tai Aikido
	S. Allbright	Shodokan UK
	C. Leong	Shodokan UK
	Miss C Pagnier	Shodokan UK
	R. Martin	Komyokan Aikido Association
	K. De-Loyde	Iwama Ryu
	S. McInerney	Iwama Ryu
	D. Packer	Colmers Farm Aikido
	R. Whitehouse	Aikido Shoshin Ryu
	T. West	Aikido Shoshin Ryu
	R. Ward	Aikido Circle
	P. Burgess	British Ki Society
	M. Dipple	British Ki Society
	Mrs S Baird	Lancashire Aikikai
	R. Spence	Lancashire Aikikai
	B. Bateman	Seibukan Aikido UK
	P. Purcell	Seibukan Aikido UK
	B. Burrows	Shun Poo Kan
	S. Morris	Aikido Research Federation
	Mrs J Holden	Aikido Fellowship
	A. Holden	Aikido Fellowship
	K. Williams	Senshin Aikido Ryu
	Mrs H Williams	Senshin Aikido Ryu
	M. Bent	Welsh Aikido Society
	M. Saunders	Welsh Aikido Society
	M Sandford	White Rose Aikikai
	B. Newman	K S M B D A
	P. Patrick	Birmingham Aiki Dojo
	R Price	Birmingham Aiki Dojo
	E. Givans	Birmingham Aiki Dojo

APOLOGIES FOR ABSENCE

Miss S Williams, Keitenshin Kai
J. Emerson, U K Aikido Union
G. Cooke (Coaching Admin Officer) Yama Arashi
D. Sims, National Aikido Federation
T. Bayliss (Membership & Club Mark Officer) Seijisu Aikido Ryu
S. Billett (Webmaster) Aikido Development Society
M. Mercer (Media officer) Shudokan Aikido
P. Holding, British Aikido Association

D. Yates, British Aikido Federation
R. Edmunds, British Birankai
Leslie Cuthbert (Legal Officer) NB. His is a UKS member
A. Russell-Ward Shidokan Aikido
UK Aikikai (& Equity Officer)

1. REVIEW OF MINUTES OF AGM HELD ON 10 MAY 2012

There were no matters arising and the Chairman was authorised to sign the Minutes as a true record of that meeting

2. CHAIRMAN'S REPORT

The Chairman reviewed his report, as circulated with the Agenda, together with those of other Executive Committee Officers. The reports were noted.

3. FINANCE REPORT

P. Cooke, Finance Officer, gave an overview of the main issues contained in his annual report, as circulated with the Agenda. He also reported on the need to take action in future years to prevent further erosion of reserves. Additionally, he commented that the issue of the future visiting arrangements for new membership applicants would be referred to the Executive Committee for review.

The Finance Officer proposed the re-appointment of the Board's Examining Accountants (P.B Hourigan) for the coming year, seconded by F. Burlingham, and it was **RESOLVED** to accept the Accounts for 2012 as presented

Decision: Approved

4. ELECTION/RE-ELECTION OF OFFICERS

K. Holland, Vice Chairman, indicated his willingness to stand, was duly re-elected for a further 3-year term.

P. Benge, General Member stood down, and N. Vaughan who was serving a one- year appointment as Head of Association representative, was duly elected as a General Member for a 3-year term. Noted that, in the Agenda for this meeting, Steve Billet was included in error as he had been re-appointed as a General Member in 2012 (for a 3-year term).

The Chairman requested nominations for Heads of Associations to stand for 1 year and S. Allbright volunteered and was duly elected.

(Chairman's After Meeting Note: whilst no other nominations were received during the meeting, Tony Yates, who had previously served in this capacity, indicated that if no other nomination was forthcoming he would be willing to serve again for the year.)

5. OFFICES DUE FOR ELECTION IN 2014

Secretary (3-year term)
Finance Officer (3-year term)
2 x General Members – M. Poole and T. Bayliss (3-year terms)
2 x Head of Associations (1-year terms)

6. DATE OF AGM 2014

Agreed as Saturday, 17th May 2014

BRITISH AIKIDO BOARD

MINUTES OF THE GENERAL MEETING held on Saturday 18 May 2013 at Solihull Football Club

PRESENT As per the Minutes of the AGM 2013

APOLOGIES As per the Minutes of the AGM

1. REVIEW OF MINUTES OF THE GENERAL MEETING HELD ON 10 MAY 2012

There were no matters arising and the Chairman was authorised to sign the Minutes as a true record of that meeting

2. AIKIDO DEVELOPMENT PLAN

The Vice-Chairman gave an overview of the current plan. The Plan was approved subject to the inclusion of an additional target in respect of the aspiration that Continuing Professional Development (CPD) should form a core part of our Coaching strategy. Agreed that the Executive Committee would consider this proposal further, taking account of the issues raised by members during the meeting..

Action: Vice Chairman

In this connection it was agreed that the Executive Committee should give further consideration to the requirement and implications for making CPD a mandatory requirement, taking account of comments raised at the meeting. In this regard, the Members were advised that the licence for the Educare on-line package had now expired and the cost to renew would be £250.00, for a total of 200 training spaces in 8 modules.

Action: Executive Committee

3. COACHING

The CDO reviewed his report and stated that the following courses are being arranged

22/23 June CL1 course
5/6 October CL2 assessment course
Refresher CL1 course for coaches is still in the process of being finalised.

Recommended a report on coaching be formulated (*see Agenda Item 2, above*)

Action: CDO (& Executive Committee)

4. MEMBERSHIP

In the absence of the Membership Officer, the Vice-Chairman reported that the following Associations have completed their probationary year and were now Associate Members:

Fudoshin Aikido

Kazoku Ryu

Bushin Aikido

Additionally, the following new Associations, which are breakaways from existing BAB Member Associations, have been accepted into Probationary membership for 1 year:

Sport Aikido GB

Scottish & Borders Aikikai

5. WEBSITE

In the absence of the Webmaster, the Chairman reported that the Webmaster will be trialing on-line membership registration, using ADS as the trial Association. The outcome will be reported at the next EC meeting.

A question was raised regarding whether the policy documents list on the website were fully audited. If they were not, 2 members, both with ISO 9001 specialist knowledge volunteered to carry out the necessary audit.

(Chairman's After Meeting Note: post-meeting, the Webmaster confirmed that the documents have been audited i.a.w. by him as an ISO 9001 qualified person)

6. CHILD SAFEGUARDING AND PROTECTION

The LSO advised that a London Workshop was available and open to all Child Protection and Welfare Officers. This course is run by Child Protection in Sport Unit (CPSU). Interested members should contact Sue Ward for more details.

The LSO pointed out that the CRB has changed its name to DBS (Disclosure and Barring Service).

The LSO then requested a volunteer to take on the work of looking after "Vulnerable Adults", a post which is separate from vulnerable children, The meeting welcomed the offer from T. Worsely to take on the Vulnerable Adults portfolio; and to develop a specific BAB Vulnerable Adults policy.

It was noted that clubs who have vulnerable adults can obtain help from their local authority.

7. NATIONAL COURSE – 21 September 2013

The Vice-Chairman reported that arrangements were in hand for this year's National course at **Warwick University, Coventry**, and that the instructors are:

Terry Bayliss 8th Dan (Seijutsu Aikido Ryu) _Traditional
Scott Albright 6th Dan (Shodokan Aikido UK) – Tomiki
Roy Sheppard 6th Dan (UK Shinwakai Aikido) – Traditional
Barry Chapman 5th Dan (Aikido Seishin Kai) – Traditional (*withdrawn – see note below*)
Richard Lewis 4th Dan (Ken Shi Kai-Yoshinkan Aikido UK) – Yoshinkan

(Vice Chairman's post meeting note: Following the decision by Barry Chapman to withdraw from the list of instructors, Piers Cooke 7th Dan (Aikido for Daily Life) – Ki Aikido – was appointed to fill the vacancy.)

Full details and application forms are available on the BAB website. Additionally, 'Nine Circles' have been invited to set up their shop and will have their latest equipment available for sale.

Young Persons' Course. There will be no Young Persons' course this year.

8 INSURANCE

The Chairman reported that he receives a number of email enquiries regarding insurance. Most of the questions can be answered by viewing and reading through the Insurance

Guidelines which are on the website at:

http://www.bab.org.uk/downloads/Insurance_Guidelines_V_3_1_-_December_2012.pdf

It is important to remember that Insurance is mandatory and it is the duty of all Associations to ensure that they and their members comply with BAB Insurance policies and guidelines.

Action: Associations, Clubs & Their Members

9. EQUITY AND EQUALITY

The Equity Officer's report is covered in the ADP review document (see Agenda Item 2).

10. MEDIA

The Media Officer reported that the Facebook page is starting to gain some momentum; he encouraged members to check it out and place items on it. Additionally, he still required articles for the Aikido Times. The Vice-Chairman pointed out that he had forwarded a number of suggested articles.

It was agreed that a Publicity & Marketing PR person was needed to target publishing houses and magazines with a view to raising the profile of the BAB through these external agencies.

11. ANY OTHER BUSINESS

Vacancy for the post of Resources Officer. There is a vacancy for the post of Resources Officer; interested persons should contact the Vice-Chairman at: kholland@hotmail.com

Members were apprised of the fact that Sensei Terry Ezra, Principal of the Komyokan Aikido Association, recently celebrated 50 years in Aikido. Congratulations Terry.

12. DATE OF NEXT MEETING

The date of next meeting is as agreed for the AGM - **Saturday 17 May 2014**