



BAB Child Safeguarding Policy & Guidance

as it applies to

The Disclosure and Barring Service (DBS)

Policy Statement

In accordance with Clause 12.1 of the Constitution, the BAB's Child Safeguarding & Protection Policy is mandatory for all Member Associations, including their clubs and individual members providing services for children and young persons – that is, those under the age of 18.

Disclosure and Barring Service (DBS) Enhanced Disclosures

The Disclosure and Barring Service (DBS) enables the Associations and their Clubs to make more informed recruitment decisions for positions within their areas of responsibility that involve regular one-on-one contact or contact with groups of children and vulnerable adults and which are capable of building a relationship of trust with children and vulnerable adults. All BAB affiliated Associations, Clubs and members shall participate and comply with the procedures of the DBS and their checking services in regard to Child Safeguarding matters. This includes any subsequent procedures by the BAB; for example a request for further information.

Carrying out DBS checks is an essential part of ensuring that unsuitable individuals are not working with vulnerable groups and children in Aikido within the BAB. It is therefore a mandatory requirement that all such individuals and Clubs obtain a DBS check **before** working with vulnerable groups and children.

The DBS tells the BAB about an individual's criminal record. It can indicate whether an individual is unsuitable to work with children and vulnerable adults for example a convicted sex offender. It may also tell the BAB that further investigations are required for example if the person has a history of violence or drug offences. The BAB is not allowed to tell the Club about the actual offences listed on a member's DBS disclosure unless the written permission of the member has been given and received to do so; applicants can therefore be assured of confidentiality. However, the BAB will tell the Association CPO whether or not that individual is considered suitable to work with children and/or vulnerable adults.

All Association Club DBS applicants must complete a DBS application form either online or paper form regardless of any previous DBS disclosure through another organisation, however recent. Applications should be coordinated by the applicant's Association CPO.

Whilst DBS disclosures have no period of validity, **the BAB policy is that Associations must re-check their members every 3 years.** The information contained on a disclosure is a "snap shot" at the time and the date the check was completed.

The BAB now uses the online DBS provider 'GBG Online Disclosures', the UK's largest provider of criminal record checks. *GBG Online Disclosures* offers fast, automated and cost-effective screening. This will enable the BAB to make safer decisions to prevent unsuitable people from working with vulnerable groups, including children and vulnerable adults. Associations can still complete a paper DBS disclosure if so required. If your Association is registered online with GBG then your Association CPO will advise on how to complete an online disclosure.