BAB PERSONAL ACCIDENT CLAIM FORM

NOTES TO ASSIST YOU:

1. If a claimant is unable to claim personally, the claim form may be completed on his/her behalf.
2. To comply with the insurance policy conditions, this form **must** be submitted **within 21 days** of the accident.
3. The claim **must**:

a. Show your current BAB Insurance Certificate No.

b. Be countersigned by the Instructor in charge of the training session at the time of the incident.

c. Be sent by recorded delivery post to your Governing Body's Claims Officer, who is:

Mrs Shirley Timms, 6 Halkingcroft, Langley, Slough SL3 7AT
(tel: 01753 577878) (fax: 01753 577331)

4. The BAB Claims Officer will forward the claim form to the insurers, Perkins Slade, for their action. Once the claim is received by Perkins Slade they will deal directly with you on any further action required in processing the claim; this may include the requirement for you to provide – **at your own expense** – medical certificates from a doctor or hospital.

BAB Ins Cert No		Date of Issue		Name of Association	

Name of Instructor in charge at the time of the incident:

Your Full Name		Date of Birth	

Your Home address Post Code	Home Tel No	
	Work Tel No	
	E-mail address	

Details of the Accident

Date of accident		Time of the accident	

Where did it occur?

How did the accident happen? Describe precisely what you were doing at the time.
For statistical purposes it is important that you give the fullest details.

What are your injuries?

Have you ever suffered a similar injury before? (tick box) YES ☐ NO ☐

If "YES" please give details:

Give names and addresses of any witnesses:

1.	2.	3.

DECLARATION

CLAIMANT: I declare that these particulars are true in every respect.

Signature of Claimant		Date	

INSTRUCTOR: I declare that this accident occurred as stated.

Signature of Instructor		Date	

GOVERNING BODY: I declare that these particulars are true in every respect.

Signature of Governing Body (**Secretary BAB**)		Date	

British Aikido Board Secretary to send this form by recorded delivery to:

Perkins Slade, 3 Broadway, Broad St, Birmingham, B15 1BQ