

BRITISH AIKIDO BOARD

MINUTES OF EXECUTIVE COMMITTEE MEETING HELD VIA ZOOM, 16 JANUARY 2021

PRESENT	Piers Cooke	Chairman
	Mrs Shirley Timms	Secretary
	Vincent Sumpter	Insurance Liaison Officer
	Steve Billett	General Member/Webmaster/COVID Officer
	Frank Burlingham	BAB Coaching Development Officer
	Miss Kerry Cope	BAB Coaching Liaison Officer
	Geoff Aisbitt	Lead Child Safeguarding Officer
	Chris Cook	Equity/Equality/Resources Officer
	David Dimmick	Association Head representative

APOLOGIES FOR ABSENCE

Mrs Ann Billett	Vice Chairman
Terry Bayliss	General Member/Membership Officer
Mrs Marill Poole	General Member
Phil Bengé	Association Head representative

ATTENDING BY INVITATION

Otger Perich (OJ)
Daniel Easton

1. MINUTES OF MEETING HELD ON 5 DECEMBER 2020

These were confirmed and authenticated

2. MATTERS ARISING

Item 4 - COACHING

As previously discussed in the meeting the new system that Frank has suggested is not on line but conducted by email.

Frank said again. A CL3 Unit has been written and piloted. This On-Line unit is in the form of a student centred learning pack which the candidate works through, referencing the learning pack and On-Line research. Three senior instructors piloted the unit, working through it, Frank said that he had had positive feedback.

Members of the executive and coach tutors also stated that on seeing the learning pack idea, that it was an antiquated method and was very open to misuse. It was agreed that if we move to this system we are changing the way that these modules are being dealt with from an instructional and learning process without exam to a fully self-lead system that could take semi incorrect and dubious information from anywhere in the world with a manually marked exam at the end . It also would require an examination panel to ensure that the accepted answers are fair and reasonable also have not been plagiarised from another candidate. Also they recommended that another solution be found.

Frank feels strongly that given the current national situation On-Line units may have to be offered for CL2/3

Over the next few weeks, three Executive Officers, including the CDO, will receive a 30 day free trial to review Coachwise UK On-Line units in order to assess their suitability for inclusion or replacement of some of the current CL2/3 units.

Subsequent to the meeting, Steve Billett has agreed to mentor Frank on how to use the exiting BAB on-line system at <http://elearning.bab.org.uk>.

Item 6 - MEMBERSHIP

It has been discussed at AGMs over the last 5 years that we need the email address of little members and are receiving them already from some. It was accepted that most associations are happy to provide them but some are not.

Therefore, it was agreed that the associations to be requested to add the little members email address on the current returns form using a separate line below the name. After the current supply of membership returns forms have been exhausted a new form will be drawn up and issued.

Other outstanding matters arising will be dealt with later on the Agenda.

3. COVID-19 UPDATE

The Consultation Forum suggested at the EGM meeting scheduled for 9 January 2021 was only attended by the Chairman, Vice Chair and webmaster. This was very disappointing but perhaps due to the third lockdown and the total cessation of all aikido (except for online) it is understandable. A schedule of future forums with subjects and dates will be published.

Steve Billett had drawn up a 'Return to the Dojo' submittal document that would allow us to train in a meaningful way (similar to rugby, football, hockey and gymnastics) to be sent to the government (DCMS) for approval.

This was a very comprehensive document which identifies how we plan to get Aikido going again and all ways of meeting how we return to play after 15 February.

Steve will submit this document on Tuesday 19 January as the first draft.

It was agreed to defer Risk Assessment until we return to training and all Associations will be advised accordingly. Chris Cook will draw up a chart regarding Risk Assessment and send to Steve for consideration.

The Executive Committee expressed grateful thanks to Steve for drawing up this excellent document which was no mean task and took a great deal of time plus also a high degree of expertise and knowledge.

4. CONSTITUTION UPDATE

Unfortunately Ann Billett (sub committee chairman) went down with a bad case of Covid on the 22/12/20 consequently she was unable to attend this meeting, and there has been little progress with regard to the constitution update.

Dave Dimmick/Mick Sheridan/Shirley Timms who are members of the sub committee have all forwarded suggestions for constitutional changes, and these will be discussed in due course.

5. MINUTES ON WEBSITE

It was agreed to publish Minutes of each meeting on the BAB's website, although All Associations are sent copies via email.

The executive committee will discuss confidential matters as a regular agenda item and these will not be published on the website.

6. MEDIA OFFICER

Otger Perich (OJ) had responded to the BAB's advert for a Media Officer, and was duly invited to the Executive Meeting. He gave an excellent Powerpoint presentation how the BAB could use social media to promote Aikido, for the betterment of all Associations. He will liaise with Steve Billett, as Steve pointed out that the BAB already has a face book page, which would be useful in encouraging the Associations to share.

He also listed a few examples of the way his own club (British North Devon dojo - part of National Aikido Federation) engage with young people.

The executive duly appointed Otger as the BAB's social media officer.

7. FINANCE OFFICER

Daniel Easton offered himself for consideration as Financial Officer for the BAB,

Daniel's experience is as a Financial Advisor with 30 years' experience in financial planning , investment strategy, scheduling, staff training, protocol development and process improvement, plus also dealing with client needs, problem solving, and compliance . He has used many different on-line accounting packages and it was agreed that the Chairman would provide the necessary Sage training that Dan requires and would complete the yearend accounts in conjunction with Dan.

The Executive agreed that we should check that the BAB's insurance would not be compromised by having a Finance Officer without a recognised qualification.

Piers then took Chairman's Action, and appointed Daniel to the role of Acting Finance Officer, which needs to be ratified at the next AGM.

8. ANY OTHER BUSINESS

Suggestion was made that the BAB should make contact with other aikido organisations such as the JAC, BAA, and the KFGB to work together to promote and strengthen Aikido in the UK. Piers said that this was his intention.

Vincent had been asked by Piers if the BAB could put their insurance “on hold” until the lock down is over. Vincent has spoken to the brokers and we are waiting to hear back.

Geoff Aisbitt, lead Safeguarding Officer, suggested to OJ (Media Officer) that if he was going to have contact with Children he will need to have a DBS, Geoff to arrange.

Kerry Cope reported in roads are to be made to try and work with other NGB’s initiatives being witnessed within the Jujitsu community including monthly zoom meetings. Free On-Line lessons for under 16’s and a very active social media presence, including the use of Hootsuite and Clubhouse.

Payments to the BAB

It was discussed that we should invite all Associations to make all payments to the BAB by BACs using a banking online payment system. PayPal should not be used due to the extra charges involved. The BAB Secretary will contact each association to ensure that they have the BAB’s bank account and sort code.

Confidential item

Confidential Items removed for publishing on the BAB Website

There being no further business to discuss, Piers closed the meeting.

DATES OF NEXT MEETINGS

Executive Meeting	6 March 2021
AGM/General meeting	Date to be decided