

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from W. Kolesnikov (KSMBDA), D. Dimmick (NAF), Mr & Mrs Poole (UK Shinwakai), K. Morgan (BAB Press Officer), P. Cooke (BAB Finance Officer), J. Balding (Devon Aikido Assoc), J. Emmerson (UK Aikido Union), P. Mitton (Furoryu Aikido), M. Bent (Welsh Aikido Association), I. Grubb (British Aikikai)

2. MINUTES OF GENERAL MEETING OF 27 MARCH 2004 AND MATTERS ARISING

Item 7 - Document Structure. The Chairman pointed out that there were 4 items still outstanding. The Vice Chairman agreed to look at the guidelines for Grant Aid, funding regulations and sponsorship.

3. MINUTES OF MANAGEMENT MEETING OF 21 AUGUST

Most of the matters arising were Agenda items for the present meeting

Item 13C - This item has been withdrawn

The Chairman was then authorised to sign the minutes as a true record of the meeting

4. CHAIRMAN'S STATEMENT

The Chairman opened his remarks by stating that he presently has no wish to continue in the post of Chairman and that if there was a volunteer from the Members, he would vacate his seat immediately. Specifically, he commented that he felt unsupported by some sections of the BAB membership and certainly let down by Mr Ellis and Sport England.

The Chairman reminded the meeting that the Poole/Ellis/BAB controversy appeared to be settled at Sport England on 6 July, yet despite the BAB living up to its end of the agreement with an agreed letter of apology from the Chairman, the controversy websites were still open and Mr Ellis had made further complaints to Sport England. Sport England were silent on the matter. It would therefore appear that the agreement reached on 6 July is nothing but a sham. The Chairman stated that he was sick and tired of the ongoing debate and wished to hear nothing more on the subject - nor be involved further. For the BAB the matter was "Closed".

With regard to "BAB-recognised" grades, the Chairman reminded Members that, at the 2004 AGM, they had approved his statement that the BAB did not in any way, shape or form, approve or award grades to Association heads or their members. He indicated that it was therefore disingenuous for any Member to think that the term "BAB-recognised" meant anything other than the fact that the BAB would "respect" the grade awarded by an Association to its members. Any Members still advertising that grades within their Association were "BAB-approved/awarded/recognised", should therefore correct the matter

The Chairman closed his remarks by seeking an assurance from the Members that they agreed with his policy statement and, furthermore, sought the assurance of the Membership that he enjoyed their full confidence to continue to act as their Chairman.

R. Reynolds stated that the Chairman had had a very bad and difficult year and was to be congratulated for the way he has handled his Chairmanship to date. He therefore moved for a vote of confidence and P. Holding seconded, and this was unanimously agreed. There were no dissensions.

5. CONSTITUTION

1. **Election of Officers.** With regard to regularising the Election of Officers at forthcoming AGMs, the Membership agreed the following cycle:

2005: Chairman, Secretary, Treasurer/Finance Officer
2006: Coaching Development Officer
2007: Vice-Chairman

- b) **Changes to the Constitution:** The Membership agreed the following amendments to paras 5 and 6 of the Constitution - to be effective from today (16 October) - for formal ratification at the 2005 AGM

Amalgamate present sub-paras 5a) and 5b) to be: sub-para 5.b)
Add new sub-para 5.a) as follows:

*Nominations for election/re-election as Officers of the Board are to be notified to the Secretary at least 6 weeks before the date of the AGM at which the election will take place.
Nominations notified to the Secretary after the Agenda for the AGM has been circulated will be void.*

Amend para 6.c) delete second sentence starting "Included....."

Amend para 6.d) to read

To elect Officers for the current year. Nomination forms are to be sent out with the Minutes of the previous General Meeting and are to state clearly the latest date for return to the Secretary.

ACTION: S. Timms for AGM Agenda

- c) **Membership.** The Chairman reminded the Membership of the Constitutional rules re continued membership of the Board. At the time of the annual returns, those below 100 members become Associate Members, and those below 50 cease to be members, although the Board will always allow a period of grace in this regard. However, there were 3 Associations who had been below 50 since the 2004 AGM. The membership officer was asked to write to them to ascertain how they intended to retain the BAB status.

ACTION: T. Bayliss

T. Bayliss requested Members to contact him with suggestions as to how the small Associations could improve their positions

C. Wallace queried why 100 members was the minimum, and J.Phelps explained that if smaller groups applied for membership, it would encourage splinter groups to seek to become members of the BAB, and would make it eventually impossible to administer

d) Code of Conduct (Officers and Co-opted members)

D. Foster referred to Item 13 H of the Minutes of the Management Meeting on 21 August last and made the following proposal:

“Executive Officers and Appointed Officers should have definitions of their roles (job descriptions/terms of reference) and these should be listed in the working practices”. The meeting unanimously voted in agreement.

He then proposed:

“The disciplinary procedure is aimed only at Members (i.e. Associations). There is neither code of conduct for the Officers, nor a disciplinary procedure if an Officer brings the name of the BAB into disrepute etc. It is proposed that a code of conduct be drawn up for all Officers of the BAB and the disciplinary process be amended to include the Officers as well as Members”. The meeting unanimously voted in agreement.

ACTION: S. Timms

e) Position of Co-opted members

D.. Foster then proposed the following:

Members co-opted to the Executive (Appointed Officers) should be for roles that have a function in a limited specific area that are temporary (for a period of less than 3 years). If the roles are to last longer than that then the role should be appointed until the next AGM where the role will be formalised and the position elected.

This proposal was discussed in depth and the consensus from the meeting was that Appointed positions were there to fulfill areas of a technical or legal nature where continuity were of importance and that the Membership were happy to continue with the current way that Appointed positions were co-opted and agreed.

This proposal was therefore not accepted.

D. Foster then thanked the meeting and indicated that by their actions, a potential issue within the constitution had been resolved; namely that there was no explanation as to why the co-opted position seemed indefinite. By minuting the discussion at this meeting, the explanation was now in the public record.

6. **INSURANCE**

J. Phelps produced a paper on the proposed changes to BAB Insurance for 2005, and reviewed the contents in detail, which are self explanatory.

For further clarification, contact the Secretary who will attempt to explain the new procedures.

ACTION: S. Timms

The Chairman again thanked J. Phelps for this enormous task of sorting out the Insurance situation, and the meeting generally agreed.

7. **COACHING**

B. Jones reported on the recent Tutor and Coach Training weekend. Level 2 and Level 3 syllabus are now in place and agreed.

If a Coach takes an NCF coach course other than a BAB course they should advise G. Cooke and send a photocopy of the Sports Coach certificate as proof of attendance, G. Cooke will then issue a BAB certificate with the same date as the Sport Coach certificate. B. Jones also stated that the Tutors name should be clearly shown.

Association Tutors should advise G. Cooke if they tutor at other Associations coaching courses. He stressed the importance that Tutors and Association tutors should all teach exactly the same techniques and all use the same terminology.

It is proposed to hold a Tutors weekend for Association Tutors 1 and 2 October 2005. Details will be circulated separately.

ACTION: B.Jones/G.Cooke

8. **CHILD PROTECTION**

D. Burke delivered his report on Child Protection. He also reported on the CRB process, which is linked with Child Protection. The first draft of the Child Protection policy will be discussed at the January Management Meeting.

CRB checks are regional and need to be updated every 3 - 5 years.

ACTION: D. Burke

9a) **NEW BAB LOGO**

D. Foster presented a proposed new BAB logo.

After discussion it was agreed to delete the word "the". Option A was generally accepted with a few amendments i.e. reduce the size of the circle, close up the wording,

ACTION: D. Foster

9b) **50TH ANNIVERSARY**

2005 is the 50th Anniversary of the arrival of Kenshiro Abbe in the U.K. The 50th Anniversary of Aikido will be celebrated in 2007. The Chairman advised that he had been invited, as an honoured guest, to a celebratory course in May, and asked the meeting if he should attend. It was agreed that he should attend to represent the BAB

as the Chairman of the governing body for Aikido in the UK.

ACTION: The Chairman

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10. NATIONAL COURSE 2004/2005

S. Timms reported on the recent National Course at Lilleshall. Although the venue was ideal, she registered disappointment in the fact that the course was very poorly attended, particularly as Lilleshall is only half an hour's drive from Birmingham. However the feed-back was very positive and everyone who attended had found the course excellent in every way. Comment was made that one of the reasons for the poor attendance might have been that the course was not well advertised. As Keith Morgan the Press Officer did not attend the course and was not present at the meeting, he could not be questioned on this matter.

S. Timms stressed that a lot of work goes into organising the National Courses, and stated Keith Holland had borne the brunt of the logistics of the course, and had done an excellent job. She identified 5 basic requirements necessary for a successful venue i.e.

- Minimum size hall should be 36m x 36m
- Fully matted area
- On-site accommodation
- On-site catering facilities
- On-site car parking

without these requirements a successful course is impossible to achieve.

She also wished to thank G. Cotton of Iwama Ryu, who gave enormous assistance in sourcing the extra mats needed.

It has been minuted several General Meetings ago that the National Course for 2005 would be in Manchester. Chris Wallace of the Lancashire Aikikai has made extensive enquiries for a suitable venue. Keith Holland and S. Timms will visit the venues identified and if suitable will advise the Members accordingly of the details.

It was suggested that a questionnaire be circulated to enquire if a course was necessary annually, also if there was a requirement for a 1, 2 or 3 day course in future.

ACTION: S. Timms

11. BAB RECOGNITION OF GRADES (as per member's letter)

This has been withdrawn and it was agreed that the website should be vetted for content in future.

ACTION: J. Burn

12. ANY OTHER BUSINESS

W. Harris for the Kai Shin Kai reported that his Association had been formally accredited with Aikikai Hombu (Tokyo) recognition

T. Bayliss reported that the new association currently applying for membership should be accepted as Members of the BAB as they had fulfilled all the required criteria. He asked if the assessment visit be waived on this occasion, since Shobu Aikido UK had broken away from the NAF and their standard was well known. Mike Narey of the NAF stated that he had no objection to their membership of the BAB, and it was agreed that Shobu Aikido UK be accepted. The Secretary will write to them formally welcoming them as new Members on one year probation.

ACTION: Secretary

Geoff Aisbitt of the Kobukan Aikido Association stated that the origins of his Association had been under question and he produced documents to prove that they had bone fide origins. This was accepted.

J.Phelps requested that the Executive reports for the next AGM should show achievements as well as projections for the coming year.

ACTION: Management Committee

There being no further business to discuss, the Chairman closed the meeting.

13. DATE OF NEXT MEETINGS

Management Meeting is scheduled for 29 January 2005

AGM and General Meeting is schedule for 9 April 2005

BRITISH AIKIDO BOARD

MINUTES OF THE GENERAL MEETING held on
Saturday, 16 October 2004 at Solihill Football Club

PRESENT	V. Sumpter	(Chairman)
	P. Wildish	(Vice Chairman)
	Mrs S Timms	(Secretary)
	B. Jones	(Coaching Dev Officer)
	S. Ells	A.R.F.
	T. Bayliss	Seijitsu Aikido Ryu
	D. Foster	Aikido Fellowship (DPO)
	F. Burlingham	Institute of Aikido
	J. Forster	Komyokan Aikido Assoc
	D. Burke	Isshinkai Associ
	R. Reynolds	Aikido Fellowship
	Miss J. Phelps	Aikido Fellowship
	P. Holding	B A A
	G. Cooke	Yama Arashi
	J. Burn	Yama Arashi
	B. Stockwell	Tenchi Ryu
	Mrs S Ward	Tenchi Ryu
	S. Cosentino	Aikido Circle
	P. Barker	Aikido Circle
	D. Yates	B.A.F.
	T. Yates	British Yoshinkan
	J. Tipping	British Yoshinkan
	Mrs D Masters	Ken Shin Kai
	G. Masters	Ken Shin Kai
	Mike Hanes	British Ki Society
	Mike Dipple	British Ki Society
	Mrs S Baird	Lancashire Aikikai
	C. Wallace	Lancashire Aikikai
	K. De-Loyde	Iwama Ryu G.B.
	G. Aisbitt	Kobukan
	W. Butcher	Kobukan
	N. Dixon	Shin Gi Tai
	W. Harris	Kai Shin Kai
	K. Denney	Kobayashi UK
	G. Hargreaves	Kobayashi
	J. Davies	K S M B D A
	Miss S. Williams	K S M B D A
	S. Sharpe	ADS
	A. Roberts	U K A
	B. Roberts	Shun Poo Kan
	M. Narey	National Aikido Fed